

OVERVIEW BOARD

WORK PROGRAMME

2ND FEBRUARY 2010

This Work Programme consists of three sections: Items for future meetings (including updates); current Task Groups; and Task Group Reviews.

RECOMMENDATION: To consider and agree the work programme.

ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

Subject	Date of Consideration	Other Information
Forward Plan of Key Decisions and Anticipated Cabinet Reports (Split into 2 items) - <i>Permanent Items</i> -	Every Meeting of the Overview Board	The Forward Plan consists of Key Decisions which it is proposed will be taken over forthcoming months. Additional information is also supplied in relation to anticipated reports due to be considered by the Cabinet during 2009/2010.
Recommendation Tracker - <i>Permanent Item</i> -	Quarterly	A quarterly report monitoring the implementation of overview recommendations. The next tracker report will be due April 2010.
Overview Board Work Programme 2009-2010	Every Meeting of the Overview Board	This is to consider the agreed Overview Board Work Programme to anticipate how to approach the investigations.
Older People Task Group Update	Every Meeting of the Overview Board until completion.	Cllr Mrs Bunker to give brief verbal update to each meeting
Implementation of	2nd Feb 2010	At the meeting of the Overview Board

the Civil Parking Enforcement proposals	(written report)	7 th July 2009 a draft Cabinet report on Civil Parking Enforcement was considered and it was resolved that the Head of Street Scene and Community be requested to report back to a future meeting on the implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement with the County Council.
Bromsgrove Planning Policy	5th January 2010 Deferred to 30 th March 2010	
Licensing Policy in Bromsgrove (link with Bromsgrove Planning Policy)	5th January 2010 Deferred to 30 th March 2010	
Community Involvement in the Democratic Process Task Group	TOR and Membership to be agreed 5th January 2010 Deferred to 2 nd February 2010	This is a proposed Task Group to consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011.
Council Procurement	5th January 2010 Deferred to 2 nd February 2010	This is to consider the policy and procedures for Council procurement, including the Contract and Procedure rules and tendering policy. This includes the Procurement and Value for Money Action Plan
Older People Task Group Report	2 Feb 2010 (written report)	Report of the Overview Board Task Group established on 3rd February 2009.
The Worcestershire Older Peoples' Strategy	27 th April 2010 (written report) TBC	

The New Council House Accommodation	December 2010 TBC	
PPG17 Outturn	June 2010	At its meeting on 2nd June 2009, the Overview Board considered the PPG17 Outturn and Sports Hub Provision reports submitted to the Cabinet on 3rd June 2009. The Board resolved that further consideration be given to the issues in 12 months time in order to make an assessment of the delivery of services as outlined within the reports.
Sports Hub Provision	June 2010	Please see item above. This is linked to the PPG17 report.
Making Bromsgrove a Fairtrade Town	(in reserve)	

CURRENT OVERVIEW TASK GROUPS

Current Task Groups	Date Report Due	Other Information
Older People	6th October 2009 (original date) 2 Feb 2010	Task Group established on 3rd February 2009. In March 2009, Councillor M. Bunker appointed as Task Group Chairman. Membership, terms of reference also agreed at same meeting. Ms. A. Sowton, Chairman of the Older People's LSP Theme Group invited to be a co-opted Member of the Task Group. The date of the first Task Group meeting was 12th May 2009.
Community	30 th March 2010	This is a proposed Task

Involvement in the Democratic Process Task Group		Group to consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011.
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OVERVIEW TASK GROUP REVIEWS

Task Group	Date of Review (when Task Group is due to reconvene)
Anti-Social Behaviour and Alcohol Free Zones	March 2010